



COMDTINST 5231.3
24 APR 1990

COMMANDANT INSTRUCTION 5231.3

Subj: Funding for Coast Guard District Office and MLC Information Centers (Infocenters)

1. PURPOSE. The purpose of this instruction is to provide District Offices and Maintenance and Logistics Commands (MLC) with requirements and guidelines for requesting recurring, supplemental funding to support their local Information Centers.
2. BACKGROUND. Most district offices have established local Information Centers. Several years ago, Headquarters provided \$50,000 to each District Office to implement these training centers. This initial funding was not recurring. Most of the District Offices/MLCs have requested additional, recurring funds for support of their Information Center initiatives. Based on these requests, Commandant (G-T) has allocated funds for InfoCenter support.
3. DISCUSSION. Coast Guard Program Managers are constantly developing new applications for field use. The purpose of the District Information System (DIS) project in particular is to take field input and design new applications to run on the Distributed Computing System (DCS) architecture. The funds made available through this instruction provides District Offices and MLCs with additional capability to provide training in these new applications for their personnel. As with all initiatives, funding for the Information Centers is limited. There are no plans to increase this funding base.
4. PROCEDURE. Commandant (G-T) is committed to furthering the Information Center concepts in the District Offices/MLC's. To this end, Commandant (G-T) will provide a maximum of \$25,000 in matching funds to each District Office/MLC. This is recurring

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4. (cont'd) money. Those requesting funds shall
 - a. Provide a plan for Information Center development and/or enhancement,
 - b. Formalize a commitment to training district/MLC personnel using these Information Center resources,
 - c. Identify District Office/MLC funding for the InfoCenter initiatives. This information must be attached to your request for Information Center funding and forwarded to Commandant (G-TIS). Once approved, Commandant (G-TIS) will match the identified funding up to a maximum of 25,000. To annualize this funding, make sure to include the amount received in your Operating Guide Summary of Budget Estimates (CG Form 4144).
5. ACTION. Area and district commanders and commanders of maintenance and logistics commands shall submit request for matching funds, along with the required documentation, to Commandant (G-TIS) in accordance with this instruction.

/s/ R. M. POLANT
Chief, Office of Command,
Control & Communion